

Drug Enforcement Administration  
Diversion Control Division  
Guidance Document

**Title:** Reporting the Theft and Loss of Controlled Substances and Scheduled Listed Chemical Products (SLCP) by a Pharmacy Due to Civil Unrest

**Summary:** This is a revision of a [Q&A](#) that is currently posted on the Drug Enforcement Administration (DEA) Diversion Control Division [website](#). This revised Q&A makes minor changes to the text of the Q&A and updates the list of DEA field division points of contact (POC).

**Activity:** Reporting Controlled Substance and SLCP Thefts and Losses to DEA

**To Whom it Applies:** DEA-Registered Retail Pharmacies

**Question:** My pharmacy was ransacked and controlled substances and/or SLCPs were stolen or destroyed. How long do I have to report the theft and loss to DEA?

**Answer: Reporting the theft and loss of controlled substances:** [Title 21 CFR 1301.76\(b\)](#) requires that a registrant notify their local DEA Division Field Office, in writing, within one business day of discovery of such theft or loss of controlled substances. A registrant can meet the "in writing" requirement by sending an email to the below listed DEA point of contact for your state or region. The registrant must also file a complete and accurate DEA Form 106, Report of Theft or Loss of Controlled Substances, [online](#) within 45 days after discovery of the theft or loss.

**Reporting the theft and loss of SLCPs:** [Title 21 CFR 1314.15](#) requires that a regulated person must, whenever possible, orally report to their DEA Division Office any unusual or excessive loss or disappearance of an SLCP at the earliest practicable opportunity after the regulated person becomes aware of the circumstances involved. A written report of loss must be filed within 15 days after the regulated person becomes aware of the circumstances of the event. [21 CFR 1314.15\(c\)](#). [Title 21 CFR 1314.15\(e\)](#) provides a suggested format for the report.

In lieu of contacting the SAC as required by [21 CFR 1314.15\(a\)](#), reporting requirements can be satisfied by contacting the individuals below:

State	DEA POC	Email Address
Alabama	Diversion Investigator (DI) Faith King	<a href="mailto:Faith.F.King@dea.gov">Faith.F.King@dea.gov</a>
Alaska	Group Supervisor (GS) Shane Pitts	<a href="mailto:Shane.F.Pitts@dea.gov">Shane.F.Pitts@dea.gov</a>

Arizona	DI Hoang Vo	<a href="mailto:Hoang.A.Vo@dea.gov"><u>Hoang.A.Vo@dea.gov</u></a>
Arkansas	DI Matthew D. Bissonnette	<a href="mailto:Matthew.D.Bissonnette@dea.gov"><u>Matthew.D.Bissonnette@dea.gov</u></a>
California (Middle)	DI Veronica Corona	<a href="mailto:Veronica.Corona@dea.gov"><u>Veronica.Corona@dea.gov</u></a>
California (Northern)	GS Jennifer Gueye	<a href="mailto:Jennifer.D.Gueye@dea.gov"><u>Jennifer.D.Gueye@dea.gov</u></a>
California (Southern) San Diego & Imperial Counties	DI Pamela S. Meyer	<a href="mailto:Pamela.S.Meyer@dea.gov"><u>Pamela.S.Meyer@dea.gov</u></a>
Caribbean	Diversion Program Manager (DPM) Antonio Guzman	<a href="mailto:Antonio.R.Guzman@dea.gov"><u>Antonio.R.Guzman@dea.gov</u></a>
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