

Drug Enforcement Administration
Diversion Control Division
Guidance Document

Title: Can I use a PO Box as my Registered Location

Summary: This guidance document answers the question: “If a registrant may use a post office box or private mailbox address as the registered address.”

Activity: Using a Post Office Box As The Registered Address

To Whom It Applies: DEA Registrants

Question: Can I use a Post Office (PO) Box or Private Mailbox (PMB) address as my registered address?

Answer: Your registered address must be the physical location of your principal place of business or professional practice where controlled substances are manufactured, distributed, imported, exported, or dispensed. [21 CFR 1301.12\(a\)](#). In limited circumstances, a PO Box may be included in addition to the physical business address, but a PO Box alone is not a registered address. You may, however, use a different address for your mailing address for DEA correspondence, which may be a PO Box or a PMB address.

The contents of this document do not have the force and effect of law and are not meant to bind the public in any way. This document is intended only to provide clarity to the public regarding existing requirements under the law or Department policies.

EO-DEA206, DEA-DC-050, December 09, 2020